

RASC VANCOUVER CENTRE
TELESCOPE and EQUIPMENT LOANER PROGRAM
POLICIES AND PROCEDURES

“Telescope(s)” in this document refers to telescopes, mounts, eyepieces, and associated equipment, either stand alone or attached to the telescope.

1. Members wishing to borrow a telescope must contact the RASC Vancouver Centre Telescope Director via email (website contact page) or in person at a RASC meeting.

Members must supply (Signature, picture ID and their RASC ID number required).

2. Members may borrow telescopes on a monthly basis.

Members may extend the borrowing period of a telescope as long as there are no requests for said telescope from other Members.

3. Telescope pickup is by the Member as agreed, (usually at the storage room of the Trottier Observatory at Simon Fraser University following the RASC Vancouver Member’s Meeting (see web site for time and place).

4. Upon picking up the telescope, the Member and the Telescope Director will examine the telescope to ensure it is in good working order.

The Member and the Telescope Director (or rasc official) must sign the Loaner Program Rental Form before the Member takes away the telescope.

Telescopes are to be returned by the Member to the storage room of the Trottier Observatory following the Member’s Meeting held on the 2nd Thursday of every month.

Upon a Member returning the telescope, the Telescope Director (or rasc official) will note the telescope as returned on the Loaner Program Rental Form.